



1. What is this document about?

- 1.1 The General Data Protection Regulation (“GDPR”) requires that “data controllers” provide certain information to individuals in relation to the collection and use of their personal data by the data controller.
- 1.2 Personal data means any information about an individual from which that individual can be identified. It does not include data where the identity of the individual has been removed (anonymous data).
- 1.3 Raheny United FC is a “data controller” in respect of the personal data of its members.
- 1.4 This notice applies to current and former members (hereinafter referred to as “you”) of Raheny United FC.
- 1.5 This privacy notice describes how we collect and use personal data about you during and after your membership of our club.
- 1.6 If you require any further information or clarification in respect of this privacy notice, please contact the club Secretary.

2. What information does Raheny United FC hold about you, and why?

- 2.1 The column on the left sets out the categories of information that Raheny United FC may use about you. The column on the right sets out the reasons why we use those categories information about you.

Categories of Personal Information	The legal basis for Raheny United FC using that data
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Personal contact details such as: <ul style="list-style-type: none"> - Name - Title - Addresses - Telephone numbers - Personal email addresses 	Necessary for the legitimate interests of Raheny United FC
Date of Birth	Necessary for the legitimate interests of Raheny United FC
Gender	Necessary for the legitimate interests of Raheny United FC
Bank account details	Necessary for the legitimate interests of Raheny United FC
Payments made	Necessary for the legitimate interests of Raheny United FC
CCTV footage	Necessary for the legitimate interests of Raheny United FC Note: CCTV recordings will be deleted after 28 days if there is no further need for them e.g., Garda request to maintain.
Photographs	Necessary for the legitimate interests of Raheny United FC
Vetting Disclosure	Necessary for compliance with a legal obligation

Raheny United FC may also use the following “special categories” of information about you:

Special Categories of Personal Information	The legal basis for using that data

The name of any known medical condition your child suffers from	Necessary for the legitimate interests of Raheny United FC
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3. How will Raheny United FC use my data?

3.1 Raheny United FC will only use your personal information for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose.

3.2 If we need to use your personal information for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

3.3 We may process your personal information without your knowledge or consent where this is required or permitted by law.

3.4 The typical situations in which we will process your personal information are listed below:

3.4.1 Monitor registration of players and parent/guardians (in the case of Junior memberships).

3.4.2 Monitor payment of club subscription fees.

3.4.3 Contact members by email regarding club news or fundraising activities.

3.5 Some of the above grounds for processing will overlap and there may be several grounds which justify our use of your personal information.

4. Information about criminal convictions – Vetting disclosures:

4.1 We will only collect information about criminal convictions if it is appropriate given the nature of the role and where we are legally entitled to do so.

4.2 We will use information about criminal convictions and offences in the following ways:

4.2.1 Assessing your suitability for a role with children or vulnerable adults.

5. Data Sharing:

5.1 We may have to share your data with third parties, including third-party service providers for the following reasons:

5.1.1 Where it is necessary to administer the working relationship with you.

5.1.2 Where it is required by law.

5.2 The following third-party service providers process personal information about you for the following purposes:

Third-Party Service Provider	Purpose
Clubforce	Member Registrations
Aviva	Renewal of Personal Injury insurance or processing of any claims
Football Association of Ireland	Requirement to register all club playing members with the national football association (FAINet)

5.3 We require third parties to respect the security of your data and to treat it in accordance with the law. All our third-party service providers and other entities in the group are required to take appropriate security measures to protect your personal information in line with our policies.

5.4 We do not allow our third-party service providers to use your personal data for their own purposes. We only permit them to process your personal data for specified purposes and in accordance with our instructions.

5.5 We may need to share your personal information with a regulator or to otherwise comply with the law.

6. Data Security:

6.1 Clubforce have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

7. Data Retention:

7.1 We will retain your personal information for the period necessary to fulfil the purposes set out in this policy, including for the purposes of satisfying any legal, accounting or reporting requirements.

7.2 To determine the appropriate retention period for personal data, we consider the amount, nature and sensitivity of the personal data, the potential risk of harm from

unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

7.3 Once you are no longer a member of our club we will securely delete your personal information within a year of you ceasing to be a member.

8. Rights of Access, Correction, Erasure, Object, Restriction, Portability, Withdrawing Consent, Complaint:

8.1 Under certain circumstances, by law you have the right to:

8.1.1 Access:

8.1.1.1 Request access to your personal information (commonly known as a “data subject access request”). This enables you to receive a copy of the personal information we hold about you.

8.1.2 Correction:

8.1.2.1 Request correction of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.

8.1.3 Erasure:

8.1.3.1 Request erasure of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).

8.1.4 Object:

8.1.4.1 Object to processing of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.

8.1.5 Restriction:

8.1.5.1 Request the restriction of processing of your personal information. This enables you to ask us to suspend the processing of personal

information about you, for example if you want us to establish its accuracy or the reason for processing it.

8.1.6 Portability:

8.1.6.1 Request the transfer of your personal information to another party.

8.1.7 Withdrawing Consent:

8.1.7.1 In the limited circumstances where you may have provided your consent to the collection, processing and transfer of your personal information for a specific purpose. You have the right to withdraw your consent at any time, for that specific processing.

8.1.7.2 To withdraw your consent, please contact the club secretary. Once we have received notification that you have withdrawn your consent, we will no longer process your information for the purpose or purposes you originally agreed to, unless we have another legitimate basis for doing so in law.

8.1.8 Complaint:

8.1.8.1 You have the right to make a complaint at any time to the Data Protection Commissioner.

8.2 Who to Contact:

8.2.1 If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact the club secretary in writing or by email.

8.3 Your duty to inform us of changes:

8.3.1 It is important that the personal information we hold about you is accurate and current. Please keep us informed if your personal information changes during your working relationship with us.

9. Changes to this Privacy Policy:

9.1 We reserve the right to update this privacy notice at any time, and we will provide you with a new privacy notice when we make any substantial updates. We may also notify you in other ways from time to time about the processing of your personal information.

9.2 If you have any questions about this privacy notice, please contact the Club Secretary by email at secretary@rahenyunited.ie.